

In-House Counsel

ABOUT IMPACTASSETS

ImpactAssets is the leading impact investing partner for individuals, families and philanthropists seeking to effect real change for people and planet. Bold yet pragmatic in our approach, ImpactAssets' creativity and investment expertise ignites a deeply personal impact investing journey for clients - while we manage the complexities. Founded in 2010, ImpactAssets' mission is to increase flows of capital to impact investing. Together, with our clients, we are catalyzing investment capital into mission driven business models solving the worlds' biggest challenges.

The result? A fast growing, dynamic organization with over \$1 billion in assets under management and an activated community of 1,500 clients. This level of growth, vision and commitment equals great opportunities to grow a career at ImpactAssets. ImpactAssets is seeking a wide range of colleagues that share our urgency and audacity for driving outsized capital to impact investing. You dream big, have a track record for solving problems and know how to 'get stuff done'.

THE OPPORTUNITY

We are seeking an experienced In-House Counsel to build out and grow the legal function within ImpactAssets. You are highly driven, entrepreneurial, and experienced in private investments, and focused on maintaining the highest levels of legal and compliance. You thrive in cross-functional roles and have a track record of managing through complex, multi-stakeholder situations and processes. This position will be a play an integral role in guiding organization through key strategic decisions.

Responsibilities:

- Lead the company's efforts in and advise internal teams on a variety of legal topics pertaining to a) organizational matters, such as but not limited to vendor agreements, HR contracts, NDAs, policies and procedures, b) agreements for investments in funds and companies (debt and equity) and c) client and partner agreements.
- Manage and partner closely with outside counsel on specialties such as but not limited to HR, compliance, complex investment structures, non-profit compliance.
- Coordinate all legal aspects of investment execution, including managing outside counsel or editing/drafting deal documents and briefing senior management prior to final approval
- Monitor pending/emerging legislation and regulation and advise the team of regulatory developments
- Potentially handle corporate governance matters, including Board materials, consents, minutes, and manage internal processes and policies

- Act as a leader and trusted thought partner to the Executive team, providing input on key strategic decisions, new business opportunities, and growth strategies

Knowledge and Skill Requirements:

- Juris Doctorate, with a license to practice in each office location or otherwise qualify to serve as in-house counsel within the following locations (Headquartered in Delaware with offices in California, New York, and the District of Columbia)
- 7-12+ years of relevant legal experience at a law firm or in-house
- Strong knowledge of and interest in impact investing and/or financial services
- Proven ability to assess legal business risks proactively, efficiently, and accurately in a fast-paced environment
- Track record of creative problem-solving and creating strong, trusted cross-functional relationships
- Excellent written and oral communication skills
- Ability to work independently and prioritize competing demands
- Flexibility and willingness to work in a virtual team environment
- Knowledge and passion for using investing as a means by which to engender social or environmental impact, experience with alternative investments preferred

ImpactAssets is an Equal Opportunity Employer. We know our organization is at its best when we include, celebrate and embrace difference. We strive to be a diverse workforce that is representative of our mission, and where all can thrive and belong. We are committed to building a team that includes and respects a variety of voices, identities, backgrounds, experiences and perspectives.

ImpactAssets is an unconventional 501(c)(3) on a mission to change investing. We drive a 'for-profit' model and innovate with 'non-profit' flexibility. We are 'investment revolutionaries' who believe that intentional capital makes the biggest impact on people and planet. We are currently 30 strong, spanning across San Francisco, New York City and Bethesda, MD. And we're only just getting started!

Interested candidates please submit cover letter and resume to jobs@impactassets.org.